How to make research materials Open Access through a repository

**Journal articles**

Author

- **NMHIC & ARC funding mandates** require author to deposit citation details (metadata) at time of acceptance.
  - Author submits article to journal for peer-review (submitted version)
  - Author can deposit article details (metadata) submitted version to repository.

- **NMHIC & ARC funding mandates** require author to deposit citation details (metadata) at time of acceptance.
  - Author completes reference management changes and sends accepted version to publisher.
  - Author provides the accepted version (metadata) of full article to repository.

- **NMHIC & ARC funding mandates** require author to provide accepted version to repository (if not already) within 12 months of publication.
  - Accepted version published in journal and/or repository
  - Author must provide accepted version to repository (if not already) within 12 months of publication.
  - If no automated system, author provides publication details to repository.

Repository requirements

- **Check copyright compliance** — open repository manager’s role.
  - Some publishers allow submitted version to be Open Access.

- **Check for NMHIC & ARC mandates**
  - Check copyright compliance (if not already) — open repository manager’s role.

- **If Open Access, repository links to published version.**
  - Most publishers do not allow the published version to be Open Access.
  - In some cases institution contacts publisher and requests permission.

- **Repository can obtain publication details from S库Scopus, Google Scholar etc or research management system.**

- **Repository links to the published version.**

Research outcomes

- **Culture of sharing** submitted version with peers via a repository is much stronger in some disciplines than others.
  - Allows discussion of concepts and ideas.

- **Research complements with funding and institutional mandates.**

- **Research discoverable by the world.**
  - Research enjoys broader dissemination and possibly increased citations.

- **Greater exposure of published version via link in repository record.**

**Books and book chapters**

There are an increasing number of publishers working within an Open Access model. These models can include providing a free online version of a book but charging for a Print on Demand copy. Sometimes Open Access monograph presses work on a model of charging an author’s fee. One alternative is Knowledge Unlatched where libraries financially support the publication of online Open Access books through commercial publishers. They recoup their funds by selling premium printed versions of the work. In these instances there are few barriers to making the work available in a repository.

Traditional publishers differ in their positions on whether authors can make a book chapter or book available in a repository. Because often royalties flow from printed and e-book sales, the copyright arrangements for making book chapters available will need to be addressed on an individual basis.

Contacting publishers directly is currently the best method of determining whether they give permission to make a book chapter available in an Open Access repository.

**Conference webpages**

Conference papers differ from journal articles. Here is one example of a decision flowchart to determine whether to disseminate a paper from conferences with a webpage in an Open Access repository. Papers from conferences without a webpage can be made available in a repository as there is no obtainable information about copyright.

- **Copyright info on webpage?**
  - Yes
  - **Conference organisers permission obtained?**
    - Yes
    - **If response within 4 weeks and conference won more than 3 years ago.**
      - Seek written permission again from conference organisers.
    - **If response within 2 weeks.**
      - MAKE AVAILABLE.
  - **If no response within 4 weeks and conference won more than 3 years ago.**
    - Seek written permission again from conference organisers.
  - **If no response within 4 weeks.**
    - MAKE AVAILABLE.
  - **If no response within 2 weeks.**
    - MAKE AVAILABLE.
  - **If no response.**
    - NO RESPONSE.

- **Comply with copyright conditions.**